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## **Policy Document: Adherence to UGC DEB Regulations 2020 for Evaluation in ODL and OL Programs**

Shoolini University Centre for Distance and Online Education (SCDOE) has been committed to providing a high-quality education experience for students enrolled in our Open and Distance Learning (ODL) and Online Learning (OL) programs. In accordance with the University Grants Commission (UGC) Distance Education Bureau (DEB) Regulations 2020, we have established the following evaluation policies to ensure transparency, credibility, and adherence to the required guidelines.

### **A. Common Provisions for Open and Distance Learning (ODL) Mode and Online (OL) Mode:**

SCDOE has adopted the UGC guidelines for conducting proctored examinations.

We have put a robust mechanism in place for evaluating learners enrolled in our ODL and OL programs, including their certification.

Our evaluation process has included two types of assessments: continuous or formative assessment and summative assessment through end-semester or term-end examinations. The weightage for different components of assessments has been as follows:

**i. Continuous or formative assessment (in-semester): Maximum 30%**

**ii. Summative assessment (end-semester or term-end examination): Minimum 70%**

SCDOE has notified all assessment tools to be used for formative and summative assessments.

We have adopted a rigorous process in developing question papers, question banks, assignments, and their moderation, conducting examinations, evaluating answer scripts, and declaring results.

Examination centers have been established as per Annexure-I and Annexure-II with due approval from the statutory authority.

Proper monitoring mechanisms, including Closed-Circuit Television (CCTV) recordings and biometric systems, have been in place to ensure the credibility of the examination process.

**B. Provisions for Open and Distance Learning (ODL) Mode:**

All end-semester or term-end examinations for ODL programs have been conducted through proctored examinations (Online Physical along with AI Proctored) within the territorial jurisdiction.

The attendance of examinees has been authenticated through biometric systems/or rollno and photograph via AI proctored online portal as per Aadhaar details or other government identifiers.

**C. Provisions for Online (OL) Mode:**

SCDOE has conducted examinations for OL programs using technology-enabled online tests or through proctored examinations, ensuring transparency and credibility.

We have endeavoured to conduct proctored examinations for international learners enrolled in our OL programs.

The attendance of examinees has been authenticated through biometric systems as per Aadhaar details or other government identifiers for Indian learners and passports for international learners.

By implementing these policies, SCDOE has reaffirmed its commitment to adhering to the UGC DEB Regulations 2020 and providing a quality education experience for our students in both ODL and OL programs.



Director  
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